Change a Calendar Day or Daily Routine

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Applies to: Premium Members

Parent's app: iOS or Android

Article type: Advanced options

Change Filtering by Day or Time

Is your Child home from school today and is restricted by the School day scheduled routine? Parents can make a temporary change a Child's access by changing the day in the Calendar. Parents can also change multiple days or only change the Routine times in a single day.

Change a Single Day

Change an entire day from a School Day to a Rest Day. Or, do the opposite. For example, you may want to give your Child a Rest Day schedule when they have a sick day.

From the Parent's phone or tablet:

1. In **Family**, tap on *your Child's icon*
2. Go down the screen
3. Tap **Calendar**
4. Tap on a day in the calendar
5. Tap **CHANGE TO REST DAY**
6. Dates are color coded
   Gray is a Rest Day
   Light Blue is a School Day
   *Dark Blu*e or *Dark Gray* is today

Change Multiple Days

Give your Child a better schedule during their school break. Change a several days in a row to Rest Days. (You can change days to the School Day routine, too.)

From a Parent's phone or tablet:

1. In **Family**, tap on *your Child's icon*
2. Go down and tap **Calendar**
3. Tap **ADD REST DAYS**
4. Enter the *start date* and *end date* for the school break
5. Tap **SAVE**
6. Note the *Rest Days* are displayed in gray
   Light Blue is a School Day

Dark Blue or *Dark Gray* is today

Change the Routine for a Single Day

Rather than changing your Child's regular daily Routine, you can edit a specific date.

For example, your Child isn't good at sticking to the study schedule. On the day they are staying with their grandparent, you edit the schedule to ensure their Devices are in Study time.

From a Parent's phone or tablet:

1. In **Family**, tap on *your Child's icon*
2. Tap **Calendar**
3. Tap on *a day*
4. Tap **EDIT THIS DAY'S ROUTINE**
5. Tap on *a time*
   An hour is broken into 15 minute increments
   Hold and drag toward the end time
   Lift your finger at the end time
6. Tap the left arrow **<**
   Your changes are displayed in dark colors
   The default schedule is displayed in light colors
7. Any dates with *custom hours* have a dark triangle at the lower-right

Your Child's temporary changes are available within 2 minutes or less of their Devices connecting to the Internet.